

Enter UPS Rate Chart

PROGRAM NAME: SARATE

MENU OPTION TITLE: Enter UPS Rate Chart

MAIN MODULE: SHIPPING/UPS MANIFEST MENU #1

HELP KEY ACTIVE: NO

PROGRAM OVERVIEW

This program is used to setup or modify the rates that UPS charges you to ship an order. UPS charges shipping based on the zone (where the package is being shipped), and the weight of the package. When entering an order into a manifest, by the zip code on the order, the system will automatically type the correct zone (which comes from the SAZONE program). When you enter in the weight of the item the system will figure the charges for you. In the system setup file, you can attach a markup percentage to each charge if desired. This will give you a markup from the actual charges from UPS. This way you have the ability to increase revenues for your company by making a small profit on the shipping charges. NOTE: The markup option is a company decision and NBS in no way implies it must be used. Do not use if it is illegal in your area.

PROGRAM OPERATION

ZONE: < >: Enter up to three characters, alphanumeric, can be used to define the zones. If zone information already exists, simply press the <PageUp> and <PageDown> keys to scroll through the zones and modify the ones needed.

SUB ZONE: This field is used for defining any variation of the zone such as letter, common, or ground track indication.

DESCRIPTION: This is used to describe in more detail the zone and sub zone.

TYPE: (G=Ground, N=Next Day, S=Second Day, L=Letter, T=GroundTac):

1# :, 2# :, etc...100#: Since UPS allows up to 100 pounds per box, we have supplied 100 fields to input the cost per pound. Type in the rate from the UPS rate charts and press <ENTER> to advance to the next field. Repeat these steps for each zone until all zones and pound fields have been filled in. Now when you process orders over a manifest, these amounts will be fed into the shipping charges of the manifest automatically as calculated amounts.