

System MultiCo Setup

PROGRAM NAME: SACOMPAN

MENU OPTION TITLE: System MultiCo Setup

MAIN MODULE: SYSTEM SETUP

HELP KEY ACTIVE: NO

PROGRAM OVERVIEW

This program allows you to set up the companies and divisions that you will be operating as for the IBS Sales System and all related systems. This does not cover the IBS General Ledger, IBS Accounts payable, or the IBS Payroll systems. However, the same theory applies to all.

IBS allows up to 99 divisions within 99 companies. The main consolidated company is "0000", which is reserved and cannot be used for any operating company. The IBS General Ledger System is capable of generating consolidated financial statements for all divisions and companies, and uses company "0000" for that function. This will be the first database you will be required to set up when first installing any IBS Professional Software Systems. You can always add to this file as your business expands requiring multi-divisional and multi-company operations.

The IBS system tracks the multi-company data in the following systems: General Ledger, Accounts Payable, Payroll, Accounts Receivable, Sales Orders, Sales Analysis, and the Value Added Tax Reports. The Customer system, the Inventory system, the Work Order Manufacturing system, the Purchasing and Receiving system, the Refund system, and the Deposit system are not multi-company databases and can be used by any of the companies you set up. **NOTE: THE CUSTOMER AND INVENTORY DATAFILES ARE NOT MULTI-COMPANY AND ARE AVAILABLE TO ALL COMPANIES AND DIVISIONS.**

It is advised that you consult with your IBS representative and your accountant prior to this setup.

Also, you will need to set up the proper companies and divisions in whatever IBS systems you are using.

SINGLE COMPANY/SINGLE DIVISION

Generally, most companies will be one company with one division. In this case you will want to use "0101" as your company #1, division #1.

SINGLE COMPANY/MULTIPLE DIVISION

In this case you have a single business that has several divisions that you want to track sales, costs, and profits individually. You would have "0101" as the only company and first division, "0102" as the only company and the second division.

MULTIPLE COMPANY/SINGLE DIVISION

If you operate more than one business under the same roof that uses the same customers and the same inventory to work from, then you will probably have "0101" for the first company, "0201" for the second company, and so on. **NOTE: THIS EXAMPLE**

ASSUMES THAT ALL COMPANIES USE THE SAME CUSTOMER AND INVENTORY DATAFILES.

You can use the <IFF> functions when the cursor is in the first field "COMPANY #:.

PROGRAM OPERATION

COMPANY #: This four-digit field is used to control the companies and divisions throughout IBS Professional Sales systems. You will want to be sure these entries are identical to those used in all other company set up files. The IBS Payroll, Accounts Payable, and General Ledger systems all have independent multi-company/multi-divisional files also. The first two digits represent the company and the last two represent the divisions. If you are only using one company and one division within that company, IBS advises you to use "0101", representing company #1/division #1. The second company could then be "0201", representing company #2/division #1 within company #2.

The following information must be filled out for each company you set up and each division within the companies.

NAME:

ADDRESS 1:

ADDRESS 2:

CITY:

STATE:

ZIP:

UPS SHIPPER #:

MANIFEST #: NOTE: The "MANIFEST # field will be updated with the most recent number used, each time a UPS manifest is updated.