

## **Employee Local Tax Totals**

**PROGRAM NAME:** PRSULOC

**MENU OPTION TITLE:** Employee Local Tax Totals

**MAIN MODULE:** PAYROLL

**HELP KEY ACTIVE:** YES

### **PROGRAM OVERVIEW**

Use this program to set up the employee's running year to date local tax totals. This program must be used if you are going to start using the IBS Payroll system in the middle of the year. This data will combine with any future generated IBS Payroll to eventually print all payroll reports including W2's.

NOTE: You must enter these totals for each employee for each location worked in.

### **PROGRAM OPERATION**

(Needs steps written out)