#### Print Labels and Update Pmts

PROGRAM NAME: LISTARJL MENU OPTION TITLE: Print Labels and Update Pmts MAIN MODULE: PAYMENT PROCESSING HELP KEY ACTIVE: NO

### PROGRAM OVERVIEW

This program prints labels on a standard 1" X 3", three across mailing label and updates payments to the orders. When the payments have been updated an update report will print. The labels can be used to attach to your copies of invoices so that easy reference to this information is provided in the physical files. You can choose to ignore this option and simply write this payment information on your copies of the invoices. NOTE: This program will only update those payments that have been run through the final deposit slip print.

### PROGRAM OPERATION

# READY TO PRINT THE A/R LABELS? <YN>

### WOULD YOU LIKE TO PRINT AN ALIGNMENT LABEL

**BUILDING FILE TO PRINT LABELS FOR ORDER:????** A work file named "LABELSPL" is being generated from which the labels will actually print. This file is automatically cleared out when the process is complete.

# PRINTING LABELS FOR ORDER ----->????

**NO PAYMENTS FOUND, PRINT THE DEPOSIT SLIP FIRST:** You will be prompted with this in the event that there are no payments that have been updated from the deposit slip system as of yet. There may be payments that in the system that have not been updated, so you may want to run the initial deposit slip and then the reprint to verify this. Run those programs in that order and then run this program again.

# DID THE LABELS ALL PRINT CORRECTLY

### PRESS RETURN TO BEGIN, ESC TO ABORT

**ENTER THE G/L BATCH DATE:** You are prompted to enter in a posting date that must be a valid date within your defined periods in the general ledger.

### O.K. TO BEGIN PROCESSING <Y/N>?

### ARE YOU SURE <Y/N>

REMEMBER: This program only updates payments that have been processed through the deposit slip system.