# **Defective Reports**

**PROGRAM NAME:** DEFRPT1

MENU OPTION TITLE: Defective Reports
MAIN MODULE: DEFECTIVE PROCESSING

**HELP KEY ACTIVE:** YES

# PROGRAM OVERVIEW

The Defective Processing system is a subset from the inventory master file. The value of all inventory in the defective system is not included in the inventory value reports, but within the defective system. You will need to post the value of inventory to the general ledger if you determine that your use of the system includes inventory that is under review for final disposition. With this in mind, you will want to run a full report of defective at the end of each financial posting period (typically each month end) for financial reporting.

This report needs a wide carriage printer set to condensed print.

# **PROGRAM OPERATION**

**ENTER YOUR CHOICE:** You can choose one of the three reports currently available by entering in the number representing the report you desire.

# 1. Report by Tag Number

### **ENTER BEGINNING TAG # TO PRINT:**

**ENTER ENDING TAG # TO PRINT:** Press <ENTER> in both lines to include all records. Otherwise, enter start and finish tag #s.

**PRINT <V>ENDOR, <C>USTOMER, <A>NY?** The program automatically enters <VCA> for all records. You can enter in <V>, <VC>, <C>, <CA>, <A>, <AV>, or press <RETURN> with <VCA> for the entry.

**Is this information correct <Y/N>?** <N> will allow you to change the parameters.

Press RETURN to begin printing

**Now Printing TAG#** 

### 2. Report by Part Number

#### **ENTER BEGINNING PART# TO PRINT:**

**ENTER ENDING PART# TO PRINT:** Enter start and finish part #s or press <ENTER> to print by all part numbers.

### **ENTER BEGINNING DATE TO PRINT:**

**ENTER ENDING DATE TO PRINT:** Enter the beginning and ending dates you want printed on this report, or press <ENTER> for all.

**PRINT <F>INALIZED, <U>NFINALIZED, OR <A>LL?** Choose finished, unfinished, or all business in the defective system.

**PRINT <V>ENDOR, <C>USTOMER, <A>NY?** The program automatically enters <VCA> for all records. You can enter in <V>, <VC>, <C>, <CA>, <A>, <AV>, or press <RETURN> with <VCA> for the entry.

**Is this information correct <Y/N>?** <N> will allow you to change the parameters.

**Press RETURN to begin printing** 

Now Printing TAG #

# 3. Report by Defect Code

**ENTER DEFECTIVE CODE TO PRINT:** You can print activity per code in the system! To print all defective codes, simply press <ENTER>.

### **ENTER BEGINNING PART# TO PRINT:**

**ENTER ENDING PART# TO PRINT:** Type beginning and ending part #s for your report, or press <ENTER> for all.

#### ENTER BEGINNING DATE TO PRINT:

**ENTER ENDING DATE TO PRINT:** Type the beginning and ending dates for this report or press <ENTER> for all.

**PRINT <F>INALIZED, <U>NFINALIZED, OR <B>OTH?** Choose finished, unfinished, or all business in the defective system.

**PRINT <V>ENDOR, <C>USTOMER, <A>NY?** The program automatically enters <VCA> for all records. You can enter in <V>, <VC>, <C>, <CA>, <A>, <AV>, or press <RETURN> with <VCA> for the entry.

**Is this information correct <Y/N>?** <N> will allow you to change the parameters.

**Press RETURN to begin printing** 

Now Printing TAG #